



OREGON
HEALTH & SCIENCE
UNIVERSITY

**AREA HEALTH EDUCATION CENTERS
MEDSTARS HEALTH CAREERS HONORS EXPERIENCE
RESIDENTIAL COUNSELOR
Position Description**

WHAT:

Serve as a Residential Counselor for students attending the OHSU MedStars Health Careers Honors Experience July 10-14, 2007.

REQUIREMENTS:

- HAVE COMPLETED AT LEAST ONE YEAR OF COLLEGE
- HAVE SUCCESSFULLY COMPLETED EITHER THE MEDSTARS HONORS EXPERIENCE, THE MEDQUEST HEALTH CAREER CHOICES CAMP OR DENTAL CAREERS INSTITUTE
- MUST BE AT LEAST 18 YEARS OLD
- NO FELONY OR DUI VIOLATIONS IN THE PAST 5 YEARS
- DEMONSTRATE LEADERSHIP SKILLS AND RESPONSIBILITY
- DEMONSTRATE INTENTION TO PURSUE HEALTH CAREER
- ATTEND MANDATORY COUNSELOR TRAINING SESSION PRIOR TO MEDSTARS EXPERIENCE, beginning @ 2:00 PM Tues, July 10, 2007
- BE AVAILABLE FOR ENTIRE MEDSTARS EXPERIENCE, from noon on Wednesday, July 11, through 1:00 PM, Saturday, July 14, 2007.

GENERAL DUTIES:

- Work with the Oregon AHEC staff and MedStars Honors Experience participants as designated.
- Assure a positive and safe program environment as designated.
- Supervise and mentor MedStars students as designated.
- Report to Oregon AHEC staff as designated.
- Available to students from 9:00 PM to 7:30 AM in the dorms.
- Support pre-MedStars workbook as designated.
- Work with OHSU students mentoring MedStars students on final projects as needed.
- Ensure students observe MedStars Code of Conduct and program policies.

SUPERVISION RECEIVED:

Will receive supervision from the Oregon AHEC Staff as designated.

SUPERVISION EXERCISED:

Supervise MedStars participants as assigned by Oregon AHEC Staff in the manner described in the Principal Duties outlined in orientation.

WORKING CONDITIONS:

- Full time / temporary
- Earn a stipend (\$500) for serving as a counselor. Room and meals are provided.
- All appropriate taxes, Social Security and worker's compensation will be withheld. OHSU will issue you a W-2 at the end of the year.

BASIC SKILLS REQUIRED:

- Preparation and/or interest in pursuing a health career
- Ability to communicate effectively
- Ability to work with diverse student populations
- Problem solving skills
- Leadership skills

I have read this position description and agree to abide by all aspects of the position noted here in.

Signature_____

(Print Name)_____

Date_____

Please email, fax, or US mail this completed application by April 20, 2007 to your Regional Area Health Education Center.

CEAHEC

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