

## Evaluating Your Plan

In this session...

- Help you assess your plan.
- Identify and prioritize key functions of a successful plan.



## Evaluating Your Plan

- Will it work?
- What to look for.
- HSEEP Compliance.
- Tools.



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## Evaluating Your Plan

### Will it work?

- Review it by function.
- Look for specifics:
  - Responsibilities
  - Communication Plan
  - SOPs & EOPs
- Exercise it – building block approach through Multi-Year Program.

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## Evaluating Your Plan

Will it work?

- Review it by function.
  - Adequate staffing
  - Pre-set priorities
  - A place to call home



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## Evaluating Your Plan



What to look for:

- Responsibilities
- Communications
- SOPs & EOPs

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## Evaluating Your Plan

### Responsibilities.

Senior Management – Oversight

Department Management –

Preparedness

Team Assignments – Response



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## Evaluating Your Plan

### Communications.

**SUPER CRITICAL COMPONENT**

With your workforce.

With your customers.

With your EOC.

With your field crews.



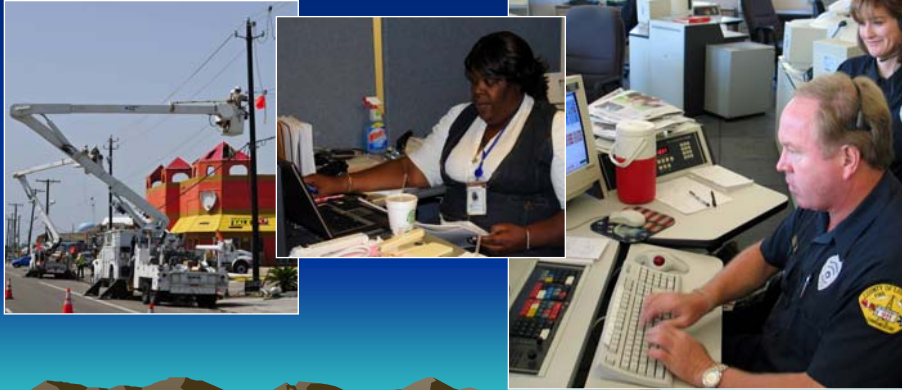
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## Evaluating Your Plan

### SOPs & EOPs.



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## HSEEP Compliance

1. Annual Training and Exercise Planning Workshop (TEPW).
2. Plan and conduct exercises in accordance with the guidelines.
3. Develop and submit a properly formatted After Action Report / Improvement Plan (AAR/IP).
4. Track and implement corrective actions

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## Available Tools

- Lessons Learned Information Sharing (LLIS) website.
- Target Capabilities List.
- Gap Analysis.
- Exercises.

## Lessons Learned Information Sharing

website: [www.LLIS.gov](http://www.LLIS.gov)

- National network of lessons learned and best practices.
- All users are verified emergency response providers and homeland security officials.
- Peer-validated content: All lessons learned and best practices validated by homeland security professionals.
- Extensive catalog of after-action reports.

## Target Capabilities List

DHS product: [www.LLIS.DHS.GOV](http://www.LLIS.DHS.GOV)

588 pages! Something for everyone.

- COMMON TARGET CAPABILITIES
- PREVENT MISSION AREA
- PROTECT MISSION AREA
- RESPONSE MISSION AREA
- RECOVERY MISSION AREA

## Target Capabilities List

### COMMON TARGET CAPABILITIES

- Planning
- Communications Risk Management
- Community Preparedness and Participation



## Target Capabilities List

### PREVENT MISSION AREA

- Information Gathering and Recognition of Indicators & Warnings
- Intelligence Analysis and Production
- Counter-Terror Investigation and Law Enforcement
- CBRNE Detection

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## Target Capabilities List

### PROTECT MISSION AREA

- Critical Infrastructure Protection
- Food and Agriculture Safety and Defense
- Epidemiological Surveillance and Investigation
- Laboratory Testing

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## **Target Capabilities List**

### **RESPONSE MISSION AREA (partial list)**

- **On-Site Incident Management**
- **Emergency Operations Center Mgmt.**
- **Critical Resource Logistics & Distribution**
- **Volunteer Management and Donations**
- **Explosive Device Response Operations**
- **Fire Incident Response Support**

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## **Target Capabilities List**

### **RESPONSE MISSION AREA (partial list)**

- **Citizen Evacuation and Shelter-In-Place**
- **Isolation and Quarantine Search and Rescue (Land-Based)**
- **Emergency Public Informat'n and Warning**
- **Medical Supplies Mgmt and Distribution**
- **Mass Care (Sheltering, Feeding, and Related Services)**

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## Target Capabilities List

### RECOVERY MISSION AREA

- Structural Damage Assessment
- Restoration of Lifelines
- Economic and Community Recovery



### Target Capabilities List ([www.ils.dhs.gov](http://www.ils.dhs.gov))

Performance Measure	Metric
Damage assessment procedures are in place.	Yes/ No
Procedures address identifying and mobilizing personnel to support structural damage assessment operations.	Yes/ No
Procedures address required forms, reports, documentation, and follow-up notation.	Yes/No
Procedures address conducting inspections and assessments.	Yes/ No
Critical Resource List is in place	Yes/ No

Target Capabilities List (www.llis.dhs.gov)

Preparedness Measure	Metric
Plans addressing authority and decision-making processes for shelter-in-place and/or evacuation are in place.	Yes/ No
Populations that may need assistance with evacuation/ shelter-in-place have been identified.	Yes/ No
Plans to provide adequate services (e.g., gas, food, water, tow trucks, emergency medical services, etc.) along evacuation routes are in place.	Yes/ No

## Gap Analysis

Oh yeah!  
Some  
Uh...No!

	Oh yeah!	Some	Uh...No!
Direction of Structural Assessment Operations	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
1. Private sector entities participate in recovery efforts.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
2. Plans are in place to develop critical infrastructure priorities after damage assessments are completed.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
3. FEMA and non-FEMA mitigation activities are identified and prioritized concurrent with the development of FEMA Project Worksheets.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Does your plan address Four Important Questions?

1. What's the single most important thing you must be able to keep doing to "stay in business?"
2. Where can you do that single most important thing... if you can't do it here?
3. Who will you need, to do that single most important thing?
4. What will they need to do that single most important thing?

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## Things to remember

- Just 'cause you have an EOC doesn't mean anybody's going to talk to you.
- Exercise your plans to keep players current and confident.
- If you are using ICS during emergencies, use ICS all the time!
- Use Target Capabilities List.

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## **Evaluating Your Plan**

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